

# Minutes - Elstree and Borehamwood Neighbourhood Plan

## Steering Group Meeting 6

November 22<sup>nd</sup> 2022

Fairway Hall

7pm

### Minutes

#### 1. Update on Actions from previous meetings

Previous Action	Action and update
1	<p>Posters promoting the Community Survey were printed and distributed to</p> <ul style="list-style-type: none"><li>• 96 Shenley Road + library</li><li>• Elstree venues (Allum Hall, pharmacy, local shops) – <b>NS</b></li><li>• Food banks, Churches, local shops, vets, GP surgeries, supermarkets (inc. cafes), museum</li></ul>
2	<p><b>ALL</b> those with a FB to 'friend' <b>AG</b> and then you can start adding to the page and/or sharing posts to other local EB pages. Also 'tagging' people you know into posts.</p> <p><b>IG</b> suggested that residents on the Steering Group could helpfully add comments to posts, to encourage people to find out about the plan and complete the survey and generally discuss the benefits of the NP.</p> <p><b>Have we done this?</b></p>
3	<p><b>AE</b> will revise the survey and send to the Youth Council to ratify. It will then be issued via the schools (+ local youth groups and clubs).</p> <p>AE finalised survey with Youth Council and this was issued to Yavneh College, following a visit from Alison to speak to the Yr12 and Yr13 Geography students. So far we have 82 responses.</p> <p><b>PS</b> noted that HCC have undertaken a youth survey and AE will follow up with officer, Abigail Stevens.</p> <p>AE has spoken to Abigail who has provided some verbal feedback from the work they are doing with Hertswood.:</p> <ul style="list-style-type: none"><li>- Students worried about safety and lack of lighting</li><li>- Lack of things to do for teenagers locally</li><li>- Local of good public transport</li><li>- Need more free things to do.</li></ul> <p>HCC are working on a bid to develop a new Youth Centre at Aycliffe Park, which would go ahead in 2025 if successful.</p> <p>AE to write to the Friday Night Project to arrange distribution of Youth surveys.</p>

	AE to attend the Wednesday Bowls Club on 8 <sup>th</sup> March to speak to adults attending about the NP.
4	AE attending Youth Council to finalise the survey.
5	Business Survey - <b>PS</b> suggested handing it to local businesses in the high street and other independents. <b>Not undertaken yet.</b>  <b>AE</b> suggested we post the link onto FB sites where local businesses are advertised (see IG list on the excel spreadsheet). <b>Still to do.</b>
6	<b>AE</b> has made initial contact with primary schools, secondary schools, playgroups and some of the disability groups. These will all need to be followed up. Copy of emails sent are saved in the dropbox. All to continue actioning getting in touch with local groups.
7	<b>AE</b> is going to be speaking at the Chatter Tables event (contact is DS) on Monday 21 <sup>st</sup> November 1.30p-3.30pm. This is likely to be a presentation to the group about the neighbourhood plan, followed by a discussion by those attending, aided by maps and questions from the survey. <b>AE</b> to prepare material.  AE, CB and IG attended Chatter Tables with Dan. Maps were provided for the attendees to look at and some questions were prepared to aid discussions. <b>IG to send notes of her findings to AE.</b>
8	<b>AE and PS</b> to speak about: the primary schools engagement as follow up to the emails that been sent to each one. Perhaps some sort of 'Three Wishes' for Borehamwood/Elstree activity? Also other groups PS is involved in e.g. Seniors Forum. Would be good to speak at these forums if possible.  Still outstanding
9	<b>Faith groups:</b> A Jewish event is taking place 20 <sup>th</sup> November. <b>IG</b> took the NP paperwork along.  <b>AG</b> to contact the Christian Council to see if we can either meet members/ they can promote our survey etc. in their newsletter.  <b>CB</b> mentioned the local Islamic groups and offered to get in touch.  <b>Updates required.</b>
10	<b>Local events:</b> Diversity Event taking place 28 <sup>th</sup> /29 <sup>th</sup> November. <b>PS</b> agree to take surveys along to put out.

## 2. Update on Housing Needs Assessment

Olivia Carr at AECOM is preparing this for us. The group discussed the possible 'zones' for the work to focus on being the three core settlements – Borehamwood, Elstree (west of railway line) and Elstree Village. Depending on the availability of data at the very local level, there may be some blurring between the exact boundaries.

### **3. Towards Design Guidance**

AECOM have been in touch to develop the Guidance with us. Inception meeting to take place Wednesday 11<sup>th</sup> January, then Familiarisation visit and meeting with the SG to take place Monday 30<sup>th</sup> January.

### **4. Date and time of next meeting**

**30<sup>th</sup> January – for Design Guidance focus**